

MEMORANDUM

March 23, 2011

TO: Unit Owners

FROM: Eddy Pereira, Jr., MA, LCAM, CMCA, AMS
General Manager



RE: Driveway Aesthetics Committee Volunteers

Hello, we hope all are doing well.

The Board of Directors is looking for volunteers to join the Driveway Aesthetics Committee. The purpose of the committee will be to make recommendations to the Board on the aesthetics of the driveway.

If any unit owner would like to serve on the committee, please notify Marianne Norwood or Eddy Pereira, by Friday, April 1, 2011; the committee will be composed of a maximum of five members including Mrs. Susan Pernick, who will serve as committee chair. The first four unit owners expressing an interest in serving on the committee will compose the committee.

If you have any questions, please contact my office.

Thank you for your time and assistance.