

# Memo

**To:** Unit Owners  
**From:** Marianne Norwood – Bellini Office  
**CC:** Eddy Pereira – General Manager  
**Date:** 04/07/11  
**Re:** Letter from Bal Harbour Building Department

## **BURGLAR ALARM PERMITS AND REGISTRATION**

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Dear Unit Owners,

If you have installed a burglar alarm in your unit, please see attached correspondence from the Bal Harbour Building Department.

Please disregard this memo if no burglar alarm has been installed by you in your unit.

Alarm User Certificate Application and Permit Application are available at the Bellini Office.

Should you have any questions regarding this matter, you may contact them directly at 305-865-7525 or contact the Bellini Office.

Sincerely,

Marianne Norwood  
Bellini Condominium Association  
10225 Collins Avenue  
Bal Harbour, FL 33154  
305-866-2229 O  
305-861-0445 F  
office@bellinicondo.com



March 30, 2011

Mr. Eddy Pereira, Jr.  
General Manager  
Bellini  
10225 Collins Avenue  
Bal Harbour, Florida 33154

**Re: Alarm Permits and Registration**

Dear Mr. Pereira:

In order to ensure that all Village residents receive the best possible service, Bal Harbour Village Code Section 3-51 (copy enclosed) provides that all alarms must be registered with Village Hall. We are requesting that all buildings, as well as single family residences complete this process as soon as possible. If an alarm is triggered and it is not registered with the Village, the homeowner will be subject to a fine, and a per diem fee until the alarm is registered.

Many residents are not aware that in order to install an alarm they must first obtain a Low Voltage Permit, and once that has been finalized the registration must be submitted with a \$25.00 fee. I am providing herewith a copy of the permit application, and the registration form for ease of reference.

Kindly communicate with all the residents of you building on this matter, should you have any questions, please do not hesitate in calling me.

Sincerely,

A handwritten signature in black ink, appearing to read "Maria T. Diaz", is written over the typed name and title. The signature is fluid and cursive, with a large loop at the end.

Maria T. Diaz  
Building Department

Cert. Ret. Rept. 7003 311 0006 1508 8755