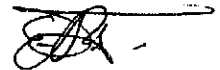


MEMORANDUM

October 8, 2010

TO: Unit Owners and Residents

FROM: Eddy Pereira, Jr., MA, LCAM, CMCA, AMS
General Manager



RE: Central HVAC System Repair
Recalibration of Heat Exchange
Wednesday, October 13, 2010
9:00 a.m. to 4:00 p.m.

We hope this letter finds you doing well.

Please note that on Wednesday, October 13, 2010, between the hours of 9:00 a.m. to 4:00 p.m., we will be recalibrating the heat exchange. We do not anticipate an interruption of service; however, if it should occur it should not be more than an hour.

Should you have any questions, please contact Marianne Norwood or myself at 305.866.2229.

In advance, we thank you for your assistance on this matter!