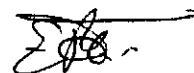


MEMORANDUM

March 21, 2011

TO: Owners and Residents

FROM: Eddy Pereira, Jr., MA, LCAM, CMCA, AMS
General Manager



RE: Ramp Repair and Closure
Thursday, March 24, 2011, 7am to 4pm

Hello, we hope all are doing well.

The driveway will be closed Thursday, March 24, 7am to 4pm, in order to complete some repairs. The valet team will be bringing-up and parking your vehicles from and to the area by the service elevator in the parking garage.

When picking your vehicles, please proceed to the parking garage service elevator area. You may either take your elevator to the lobby level and take the stairs to the parking garage or use the service elevator from your floor to the parking garage.

When dropping-off your vehicles, please drive into the parking garage and to the service elevator area.

If you have any questions, please contact the valet team, the front desk or my office.

Thank you for your time and understanding!